



# **COLLABORATIVE ACADEMY**

LITITZ AREA MENNONITE SCHOOL

## **2022-2023 HANDBOOK and CURRICULUM GUIDE**

***“Connecting faith, knowledge, and purpose”***



# A Message to Parents from the LAMS Administrator...

Dear Parents,

As a new school year begins, our thoughts are full of excitement, eagerness and aspirations! New goals and expectations motivate us to learn and grow. LAMS is committed to providing a setting in which quality learning is available and positive social relationships are fostered. Our purpose is to integrate the values of God's Word with all that is taught and to model the teachings of Christ in every relationship and activity.

At LAMS we view the program of the school as an extension of the Christian home and church. Our faculty wishes to partner with you as we help students in their journey from dependence to independence, from childhood to the teenage years, from little responsibility to far greater responsibility. As you make important decisions, Christ-like thinking and values are modeled and encouraged by staff members.

Please read the contents of this handbook and curriculum guide to become familiar with the guidelines and policies of the school as well as what opportunities we provide. A clear understanding of LAMS procedures will be a positive foundation to guide you into a successful school year. You are encouraged to keep this handbook to refer to as needed throughout the year ahead.

May God's presence light the way for each of us as we seek to serve Him daily in the new year.

Blessings,

Keith Garner Administrator

# Welcome Letter to Students from the Director of LAMS CA...

Dear Students,

Welcome to the Lititz Area Mennonite School Collaborative Academy. We anticipate an amazing year with you as we join together with our surrounding community to create an engaging and personalized education for you.

You are part of an amazing group of students that will join you in communication, collaboration, critical thinking, and creativity. You are also part of a group of students bound together by the knowledge that God has made us unique and are His children. Whether you are headed to college or to the workplace after graduating from high school, your unique qualities and identity will be celebrated and applied as we work together.

Please read the following handbook and curriculum guide carefully. For the purpose of consistency throughout the LAMS family, this LAMS CA Parent/Student/Facilitator Handbook has information duplicated from the K-8 LAMS Family Handbook, but it also includes all the important information you need as a student at LAMS Collaborative Academy. Please keep it handy for your reference and don't hesitate to contact me with any questions you have regarding its content.

So again, welcome to LAMS CA and to a new school experience!

Lynelle Kreider  
LAMS Collaborative Academy Director

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# Introduction

## Our LAMS Vision

*To help equip each student with the knowledge and skills necessary for purposeful Christian living.*

Christian education at LAMS integrates faith with human experience by recognizing God, in Jesus Christ, as the creator and sustainer of all life. We come alongside family and church in equipping children with skills and understanding to become all God wants them to be.

To accomplish this we focus on:

- High educational standards
- Faculty that is dedicated, trained and experienced
- Careful attention to the needs of each student
- A strong sense of community

## Our LAMS Mission

*To provide a K-12 Christ-centered 21st Century education within an Anabaptist framework to Christian families in our geographic area. Our academic program meets a variety of student needs in an environment that values the whole person.*

## Our Core Values

- **Christ is our Center**

Jesus Christ is the Son of God, gracious Savior, and loving Master. His power enables us to serve Him, and His perfect life is our model for character, thought, speech, and action. *(John 1:3-4) -- "Through Him all things were made; without Him nothing was made that has been made. In Him was life, and that life was the light of men."*

- **The Bible is our Belief**

We believe the Bible is the inspired Word of God, accepting it as truth, and following its instruction as the authority on holy living. *(2 Timothy 3:16-17) -- "All Scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the man of God may be thoroughly equipped for every good work."*

- **Prayer is our Posture**

Talking with God is essential because we need His wisdom, guidance, and provision. He is always faithful to lead us and meet our needs as we humbly trust and delight in Him. *(Matthew 7:7) -- "Ask and it will be given to you; seek and you will find; knock and the door will be opened to you."*

- **Excellence is our Expectation**

We strive for the highest standards of quality, value, and creativity in our educational experience, and encourage this wholehearted effort from all, to the glory of God. *(Ephesians 6:7) -- "Serve wholeheartedly, as if you were serving the Lord, not men."*

- **Community is our Commitment**

Genuinely loving God and one another is the foundation of our relationships. In this community of honesty and trust, we share our lives and support each other in family unity. *(Mark 12:30-31) -- "Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength.' The second is this: 'Love your neighbor as yourself."*

- **Serving is our Strength**

God gives each person varied gifts of time, talent, and treasure. Volunteering to share these gifts is necessary for the life and strength of this community. *(1 Peter 4:10) -- "Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms."*

## ● Peacemaking is our Practice

In accordance with our Anabaptist heritage, in gentle humility we endeavor to live honorably and above reproach, preferring and helping others, and seeking to bring mercy, peace, and justice in all we do. (*Micah 6:8*) -- *“He has shown you, O man, what is good. And what does the LORD require of you? To act justly and to love mercy and to walk humbly with your God.”*

## Program Overview

Students attending LAMS CA engage in an individualized and balanced combination of each of the following components in a Biblically integrated setting:

- **Personalized Learning Sessions:** students meet one-to-one with facilitators for daily short-term goal-setting sessions and weekly long-term goal-setting and progress monitoring sessions. Students may also meet individually with facilitators to receive tutoring help with coursework.
- **Engaging Courses:** Most LAMS CA courses are in-person and happen on the LAMS campus, but some (Science and Social Studies) are online. Each in-person and online course, however, is interactive. That means that whether the teacher and fellow students are in the LAMS CA room or whether they are part of the online experience with iLumenEd Academy, our partner online school, students are interacting with their teacher and fellow classmates. Students have the opportunity to also participate in any online course asynchronously if they happen to miss a class or want to review a lesson. LAMS CA facilitators will be teaching or facilitating all classes.
- **Collaborative Projects:** students engage in hands-on, real-world group projects in the areas of math, science, engineering, the arts, and technology that focus on learning how to communicate and work together.
- **Community Learning Experiences:** beginning in 9th grade, learning extends out of the classroom into local businesses and community organizations. As students progress through high school, opportunities increase for students to plan for and/or begin post-secondary employment, participate in job shadowing and internships, participate in service learning opportunities, and take dual-enrollment college courses.
- **Bible Study:** Students participate in an in-depth study of the Bible to encourage critical thinking, discernment, and discussion. Bible courses meet twice a week. All core courses are also taught from a Biblical worldview.
- **Daily Devotions and Prayer:** students begin each day with a collective devotion time, discussing relevant topics and learning about We strive to be a safe place that allows students to wrestle with big questions and help guide them to the truths of Jesus...to help them develop a personal and authentic relationship with Him that is transformative.



# Preparing for Your LAMS CA Experience

## Admissions and Enrollment

### Spiritual

At least one parent/guardian shall have a personal understanding of the new birth of Christ. Parents/guardians shall hold membership and be actively involved in a church congregation.

Parents/guardians understand that LAMS presents a Christian education reflecting Anabaptist principles and shall express harmony with the school's position.

### Academic

Parents who desire to enroll their student in LAMS CA should follow the following steps to enrollment:

- Request a Registration Packet
- Complete Registration Form
- Return Registration Form to the main office along with a re-enrollment fee of \$75 per child

After the Registration Form is received a parent/student conference will be scheduled with the Director of LAMS CA.

## Computers and Devices

**Computers:** LAMS CA is 1:1. Each student will receive a laptop to use throughout the school year. Laptops will be in the possession of the student both at school and home. The laptop is the property of LAMS and will be maintained and serviced by LAMS. Students should transport their laptop to and from school in the provided laptop sleeve. Please refer to the technology policy for more information about expectations of caring for and using technology at LAMS CA.

**Other Devices:** Students who wish to bring other devices to LAMS need to seek approval from the LAMS CA Director. Students with permission to have and carry a cellphone, need to have the phone off and away during class hours. The LAMS CA director reserves the right to take away phones or personal devices that are used without permission during class or brought to school without permission.

## General Educational Supplies:

Specific supplies needed to complete coursework will be supplied by LAMS CA. The following is a list of items each LAMS CA student to provide:

1. Backpack/Bag
  - a. Should be large enough to carry a laptop or chromebook to and from school safely.
2. Personal planner
  - a. May be in digital form (Google Calendar, Egenda, etc.) or paper.
  - b. Should include monthly and weekly calendars.
  - c. Should have spaces large enough to write assignments/notes.
3. (optional) Lined Notebooks and Supplies for note-taking and organization
  - a. Based on your preferred learning style, notes may be typed and organized digitally or handwritten on paper
  - b. Additional optional supplies may include binders, writing tools, notebooks, folders, etc. (These items will be provided to students by LAMS, but if the student has a preference in style or utilizes a specific type of pen, etc. students are encouraged to bring their own.)

## School Schedule

LAMS CA follows the LAMS school calendar. Please refer to the LAMS school calendar for all-school events, observed holidays, and scheduled no-school days. Weekly emails are sent to parents and students sharing LAMS CA upcoming events.

Individual student schedules are provided and are based on the courses and electives chosen by the student.

## LAMS CA Facilitators/Adjunct Teaching Staff

LAMS CA facilitators welcome the opportunity to meet with you as available throughout the school day as well as before or after school with an appointment. To meet with any LAMS CA facilitator or adjunct teacher or for LAMS Collaborative Academy questions, please contact Lynelle Kreider, Director of LAMS CA using the following information:

email: [lkreider@lams.info](mailto:lkreider@lams.info)

Phone: 717.626.9551 ext 251

For LAMS whole-school related questions, please call the main office at 717.626.9551.

Maureen Chritzman  
LAMS CA Algebra Teacher/Facilitator  
[mchritzman@lams.info](mailto:mchritzman@lams.info)

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LAMS CA Theater Director, Yearbook Supervisor, MS Theater Director  
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# LAMS CA Policies and Procedures

## Arrival

1. The warning bell will ring at 8:08am. Public announcements begin at 8:10am followed by classroom devotions.
2. Lavatories may be used before bell time with the teacher's permission.
3. Car-riders shall arrive between 7:55 am and 8:08 am using the west entrance only.

## Dismissal

**Early Dismissal:** Dismissal for medical or dental appointments will be handled in the main office by the secretaries. A parental note should accompany the request unless there is a medical or dental appointment card to support the request. Parents should report to the office to pick up their child/children. The office staff will call the child's teacher to have them dismissed early.

**Late Dismissal:** Late dismissals may be arranged by any teacher for the purpose of giving needed assistance to a student or having him make up tests or assignments owed.

**Car Rider:** Students not going home on a bus are dismissed last and escorted to the west entrance. Teachers will be at the west entrance to help students get in the right car. Parents should display the placard showing the family name when picking up students. Teachers will not release students without the placard displayed. Parents should pick up their students by 2:50pm.

## Attendance Policy

Students are required by Pennsylvania state law to attend school regularly.

### Absences

1. Excused absences include the following reasons:
  - If a student is ill.
  - If there is a death/wedding in the family.
  - If a student has a doctor or dental appointment.

- If a student accompanies his or her parents on a trip or other planned absence of one or more days. Parents need to complete a planned absence form that can be obtained in the office. Please follow the steps listed on the form.

2. All other absences may be considered illegal.

- If a student accumulates more than three days of illegal absence it must be reported to their home school district.
- Four or more may result in fines being assessed by the Home School District.

3. What to do if your child has been absent?

- Upon returning from an absence, the student must bring a note to school to explain the absence. This excuse card has to be given to the office within three days of return.
- If an excuse card is not given in three days, the absence will be considered illegal.

4. When is a physician's excuse necessary?

- Physician's excuses are not normally required when a student returns to school following a period of absence.
- The administration reserves the right to require a physician's excuse when a student's attendance pattern becomes unusually irregular.
- This action would be preceded by a letter sent to the parents calling their attention to the absentee pattern of the child.

## **Tardiness**

1. Students who are 5-90 minutes late in the morning are marked tardy and will need a written excuse, unless the reason is obvious, as it may be with inclement weather.

2. Excused tardiness includes the following reasons:

- If a student is ill.
- If there is a death/wedding in the family.
- If a student has a doctor or dental appointment.
- If a student accompanies his or her parents on a trip or other planned absence of one or more days. Parents need to complete a planned absence trip form that can be obtained in the office. A copy of this form is included for your information. Please follow the steps listed on the reverse of that form.

3. Oversleeping, etc. is not an excused tardy or absence.

4. If a student receives three unexcused tardiness reports it will be counted as an unexcused absence.

5. Students missing over 90 minutes of school but attending part of the day are marked absent a half day.

## **Planned Absence/Educational Absence Policy**

There is policy provision for excused absences that have family value. Discretion however is strongly advised in seeking approval for such trips. While time away from class may not place some students at a serious disadvantage, it could be detrimental to other students. Please remember that planned absences for those students who are just maintaining passing grades will have a negative impact on regular class studies and grades. Parents are asked to give this careful consideration before deciding on a trip.

When planning an absence, parents must comply with the following procedures and parameters:

- Secure a planned educational absence form from the school office.
- Complete and submit the form to the administrator at least 7 school days before making final arrangements for travel.
- Planned educational absences should not exceed five days of absence per year\*. Any days beyond this will be considered illegal. Students are permitted three unexcused absences before their local school districts are informed and fines are imposed.
- Prior arrangements for completing regular classroom assignments will need to be made with the respective classroom teachers. It is strongly suggested that the homework given be completed when they return so academic struggles are minimized. When that is not possible, the student will have three days to complete assignments he or she misses upon return to classes.
- The completed form serves as the excuse for the absence.

\*ANY EXCEPTIONS TO THE ABOVE PROCEDURES ARE MADE ONLY BY CONSULTATION WITH THE ADMINISTRATOR.

## **Closing of School, Unscheduled**

During periods of extreme weather -- blizzards, ice storms, tornadoes or floods -- school is subject to cancellation. Should this occur, local radio stations - WDAC & WJTL and WGAL-TV will be notified immediately and will broadcast the information beginning at 6:00 a.m. Our web page at [www.lams.info](http://www.lams.info) will also be updated as soon as possible.

When slightly less severe weather conditions exist, a two hour delay may be called. The same procedures will be followed as far as notification is concerned.

An early dismissal will be called in the event of inclement weather once the school day has begun. The same procedures will be followed as far as notification is concerned.

## Student Conduct Policy

*“But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control; against such things there is no law.” Galatians 5:22-23 (ESV)*

*“So whatever you wish others would do to you, do also to them...” Matthew 7:12 (ESV)*

Our goal at LAMS CA is to build a positive and safe environment for academic, personal, and spiritual growth. Students who attend LAMS CA, whether on campus or participating in off-campus school experiences, are expected to follow the conduct expectations below:

### **Be Like Jesus**

### **Be Responsible**

These two expectations encompass (but are not limited to) the following guidelines:

- Use positive and respectful language
  - no bullying, swearing, verbal harassment, etc.
- Be trustworthy and honest
  - no lying, cheating, stealing, providing false or inaccurate information online, etc.
- Make positive choices that help others as well as yourself
  - no insubordinate or distracting behavior, no discrimination
- Promote a safe school environment and use discernment when choosing what to bring to school
  - no weapons, drugs, tobacco products, alcohol, inappropriate material, etc.
- Exhibit self-control
  - no physical displays of affection, violence, physical harassment, damaging property, etc.
- Make your best effort and work with all your heart

If unacceptable student conduct is exhibited, LAMS CA will respond with discipline measures that appropriately address the misconduct. The discipline measures will center on helping student conduct to improve and may include, but are not limited to: community service after school, detention, conferences with parents, counselors, and school personnel, suspension, or permanent removal from LAMS CA. Students may also be placed on disciplinary probation in accordance with LAMS Disciplinary Procedures.

## Grades 9-12 Dress Code Standards

### 1. ALL STUDENTS in Grades 9-12 – Boys and Girls

- a. Students should come to school looking neat and ready to learn. Clothes should be clean, modest, and appropriate for the activities planned that day.
- b. No hats may be worn in the classroom unless permitted because of a special school event/day.
- c. No sweatpants or athletic track pants may be worn unless it is a special “athletic wear” day or for classes and trips that the teacher specifies as acceptable.
- d. No leggings, tight/thin sweatpants, or yoga pants should be worn for any reason.
- e. Hoods should not be worn over the head in the classroom.
- f. Clothes should not have any explicit, discriminatory, or offensive language.
- g. Clothes should be free from holes and tears.
- h. Hair color should be a natural color...no blue or pink or ? please.
- i. Clothing that is distracting (makes noise, is not modest, limits movement) in any way should not be worn.
- j. LAMS CA reserves the right to discern if something is appropriate for school or if it should not be worn. As styles come and go be sure to think about how we should be dressing as people who follow Jesus. Our appearance should reflect high Christian moral standards and values. We ask that you be discreet and considerate of the many different groups represented in our school community.

### 2. Grade 9-12 Girls

- a. Girls may wear **modest** tops and bottoms in a style of their choosing.
  - i. LAMS CA believes that modest means that clothing should not be too tight or revealing. Skirts should be to the knee or longer. Necklines should not show cleavage in any way. LAMS CA students should be conscientious of how they move in clothing and how it will wear throughout the day. Think: Will the skirt need to be constantly tugged down? Will my shirt need to be constantly pulled up? If so, that is not something to wear to school.
- b. In addition to modesty, the following guidelines should also be followed:
  - i. Accessories such as earrings (one earring per ear lobe), rings, necklaces, bracelets, scarves, and belts may be worn in keeping with our school principles of simplicity and modesty.
  - ii. Light make-up may be worn.
  - iii. Shorts of modest length may be worn on days specified by LAMS CA (track and field, outdoor adventure trips, etc.)
  - iv. No tank tops, sleeveless, or spaghetti strap shirts.

### 3. Grade 9-12 Boys

- a. Boys may wear modest tops and bottoms in a style of their choosing.
  - i. LAMS CA believes that modest means that clothing should not be too tight or revealing. Think: Do these pants reveal anything when I sit? Will

I need to constantly be tugging at this shirt to keep it down? If so, that is not something to wear to school.

- b. In addition to modesty, the following guidelines should also be followed:
  - i. No earrings should be worn. Accessories such as rings, necklaces, bracelets, belts, etc. may be worn in keeping with our school principles of simplicity and modesty.
  - ii. No tank tops or sleeveless shirts.
  - iii. Shorts should be of modest length and are permitted during first and fourth quarter and for certain events specified by LAMS CA

## **Dress Guidelines for Special Days/Events**

### **1. Trash-A-Thon Day**

- a. All clothing shall be modest in all ways (modest necklines, modest lengths, non-clinging, no sheer, no sleeveless, or shoulderless shirts,). No tight-fitting pants or leggings will be permitted.
- b. Girls may wear skirts or culottes, slacks, capris, loose-fitting sweatpants, jeans (no holes); no shorts.
- c. Boys may wear jeans and loose-fitting sweatpants (no holes).
- d. T-shirt may be worn, BUT may not contain any offensive words or logos.

### **2. Track and Field Day**

- a. All clothing shall be modest in all ways (modest necklines, modest lengths, non-clinging, no sheer, no sleeveless, or shoulderless shirts,). No tight-fitting pants or leggings will be permitted.
- b. Students may wear jeans, sweats, or shorts no more than 2-3 inches above the knee.
- c. T-shirts should be the color the P.E. teacher assigns, BUT may not contain any offensive words or logos.

### **3. Picture Day Guidelines**

- a. Picture Day is a "Dress Up Day," and we encourage you to dress up.
- b. All clothing shall be modest in all ways (modest necklines, modest lengths, non-clinging, no sheer, no sleeveless, or shoulderless shirts,). No tight-fitting pants or leggings will be permitted.
- c. Girls may wear dresses, skirts (following the standards), slacks or jeans; no shorts.
- d. Boys may wear dress pants or jeans; no shorts.

### **4. School Sponsored Water Activities** (ex: Hershey Park, Lititz Rec Center, Kayaking, etc.)

- a. Girls may wear a modest one-piece suit. A two-piece tankini (that comes together at midriff) may be worn, but only with a t-shirt over top that does not contain any offensive words or logos.
- b. Boys may wear swim trunks of modest length (no cut off shorts).

## **5. Dress Expectations for Graduation**

- a. Boys: dress slacks (more formal looking khakis are acceptable) and shirt; tie
- b. Girls: formal, but modest dress or skirt and blouse – if the dress is sleeveless or strapless a sleeved top or sweater (i.e. shrug) must be worn with the dress – the dress or skirt must be of modest length (i.e. around the knees or longer); jewelry may be worn; light make-up and nail polish are acceptable.

## **6. LAMS CA Athletic Wear Days (optional)**

- c. LAMS CA students may dress in casual clothes (including track pants and sweatpants), but pants and tops should follow the modesty guidelines outlined above and not be too tight. No yoga pants or leggings should be worn on LAMS CA Athletic Wear Days.

***In matters of interpretation of the above policies final authority resides with the school administrator.***

## **Health and Medication Policy**

### **Health Room**

In the main office an area is designated for students with injuries or physical concerns. Emergency cards are also stored in this location. If a child has an injury, needs medication, or expresses complaints which in your opinion merit assistance, they are to be sent to the office.

### **LAMS Health & Medication Policies**

#### **1. Health Services Provided by the School District**

The Warwick School District provides some health services for students at LAMS and maintains student medical records.

The nurse assigned to LAMS keeps a health record file on each student. Required tests and shots for all students are:

- Physical Exam - all original entries, K & 6th graders, 11th graders
- Dental Exam - all original entries, K, 3rd & 7th graders

- Health History - all original entries, Pre-K, K
- Immunization Records - all original entries, Pre-K, K, 7th grade, 12th grade
- Sports Physical Form - 6th-12th graders who are planning to participate in any interscholastic sports

Forms are sent home for parents to take to their doctors and to be returned upon completion, or they can request the school district to provide these services.

The school's nurse is available to check a child who shows symptoms of a communicable disease which may exclude him from school. Notify the administrator if you suspect a need for a special visit by the school nurse for this purpose.

All medicine, Tylenol or any other drug must be dispensed by the staff/office to the student. Prescription drug dispensing is only done when the required form is filled out. No student may have any drug in his/her possession at school.

## 2. Health & Illness Policies

We strive to maintain a healthy, clean and safe environment for all children. If your child should exhibit any of the following illnesses, please do not send your child to school.

- Fever, vomiting, or diarrhea within the past 24 hours
- Persistent runny nose
- Green mucous discharge from the nose
- Persistent coughing
- Conjunctivitis (Pink Eye)\*
- Any suspicious rash which may be communicable

A child may return to school after:

- 24 hours with no fever
- 24 hours with no vomiting
- 24 hours with no diarrhea

\* Conjunctivitis (pink eye) can be both viral and bacterial, and they are both contagious as long as the eye continues to tear and produce discharge. Viral conjunctivitis is not effectively treated by medication. The best course of action is to keep your child out of school if the eye has discharge. Once the discharge has stopped, students may return to school even if the eye is still pink. Good hygiene - including hand washing after touching the eyes - is important to minimize the spread of the disease!

## 3. Unintentional Injury

We will take every precaution possible to prevent injury from occurring in the classroom, on the playground, or in the gym, but cannot guarantee that no injuries will occur. When a minor injury occurs, we will administer first aid and fill out an incident report. Parents will be notified of the injury.

If your child should incur a serious injury, we will administer first aid and use the emergency information form to immediately contact the person listed on the emergency contact form. If emergency services are needed, 911 will also be called. A staff member will accompany your child to the hospital until family or friends arrive.

#### 4. Medications & Prescriptions

1. All medications must be kept in the office and can only be dispensed by the staff/office to the student. Students may not carry medication of any kind or keep medication in their lockers or desks.
2. The responsibility to take the medication at the proper time lies with the student.
3. All prescription medicines require both written parental consent and written authorization from the physician. A properly labeled prescription bottle from the drugstore is acceptable as written authorization from a physician. It must state the name of the child, the name of the medication, required dose, and the time of administration.
4. Over-the-counter (nonprescription) medications require written parental consent. Parents may grant permission for Tylenol (provided by the school) by signing the student's emergency card each school year.
5. All medications must be sent in the original containers with proper and legible labels affixed.
6. Whenever possible, the medication should be given at home. For example, many antibiotics prescribed "three times a day" are to be given every eight hours, and doses may be given at home. \* Medication must be brought directly to the office upon arrival at school.
7. Written parental consent and written physician's authorization for medication administration are required each school year and also, each time a change in medication type, dosage, or time of administration occurs throughout the school year.
8. If a medicine is to be taken "only when needed" as in the case of a migraine headache, stomach upset, etc., parents may provide a small amount in the office with the written parental consent.
9. A medication permission form is needed should your child need to take medication in school. These additional forms may be obtained from the school office. Please feel free to contact the school office with any questions regarding this policy.
10. Office staff will administer cough drops as needed, we would ask that these be provided by the patron if the need is on a regular basis.

## **Mandatory Reporting Protocol**

In the event that a school staff member would suspect abuse of any kind:

According to PA state law, the classroom teacher or staff member, being the mandatory reporter, must make a formal report of suspected child abuse to Childline ([800-932-0313](tel:800-932-0313)) within 48 hours if she/he has reasonable cause to suspect that abuse has taken place. In addition, the reporter must complete the Notice of Childline Report form within 48 hours for LAMS to keep on file in the Administrator's office.

## **Clearances**

In order to be compliant with the new Pennsylvania Child Protective Services Law, all volunteers who work with children must have clearances. This would apply to anyone who would serve here at LAMS as a Trash-A-Thon chaperone, classroom volunteer, or field trip chaperone. All prospective volunteers must obtain a Report of Criminal History from the Pennsylvania State Police (PSP) and a Child Abuse History Clearance from the Department of Human Services (Child Abuse). Please contact the office for further information about how to obtain these clearances.

## **Transportation Policy and Procedures**

Bus transportation is provided by LAMS and is arranged through the LAMS main office and the transportation committee. If a student wishes to ride a bike or be a daily car rider please notify the main office to be removed from the bus schedule.

### **LAMS Bus Procedures**

1. Schedule to be at your stop (not at your front door) five minutes early. Your driver must keep a schedule and cannot wait if you are not there on time. If you are not riding the bus/van that morning, please call the driver between 6:30-6:45 a.m. or call the family from the prior stop. If you are not able to make contact either of these ways, you may call the school office so they can contact the driver.
2. Stay a safe distance from the edge of the road. Get in line with smaller children first as the bus approaches.
3. Do not get close to the bus until it has completely stopped. If you must cross the road in front of the bus, wait until the bus stops, then cross cautiously only after the red lights are flashing and the driver signals that it is safe.
4. Use the handrail and go up one step at a time.
5. Go directly to your seat. Don't push or crowd others. The bus will not move until everyone is seated. You may not stand on a moving bus. Aisles need to be kept clear of all things.

## **LAMS Student Driver Procedures**

Students who have their driver's license may drive and park at school. Please notify the LAMS CA Director of your intention to drive and park your vehicle at LAMS to obtain a **LAMS CA Parking Pass**.

Students are expected to follow all posted road and parking lot signs and park in the designated student parking area in the parking lot to the west of the school. Students may not park in the lot next to the playground, at the front of the school, or in the teacher parking area to the east of the school. Please enter and exit the school parking lot with care for other drivers and pedestrians. Failure to follow these procedures or driving in violation to PA State Driving Laws will result in losing the LAMS CA Parking Pass.

## **Temporary Changes with Transportation**

1. Students must bring a note signed by a parent any time they are making changes that the school and driver need to know. This note serves as a "passport" and "excuse" card and must be handed in to your teacher by 8:20 a.m.
2. One note is sufficient for a family - listing each of your children's names, grade and teacher. Please use our "Note to School Pad" enclosed in the packet received on the first day of school.
3. For safety reasons, it is important that the office has blue notes at the beginning of the day for all transportation changes. If your transportation plans change and you have not turned in a blue note in the morning, please call the office by 1:00 p.m.

## **Technology Use Policy**

(Lititz Area Mennonite School Acceptable Use Policy)

LAMS has established a computer network and offers Internet access for educational use by our students. While we do have a comprehensive web filter that blocks undesirable content, no filter is able to block 100% of what you may feel is questionable.

1. Students are asked to use discernment when using the internet and notify the LAMS CA Director immediately if anything unacceptable appears.
2. Material created and/or stored on the network should not be considered to be private. Any files on the network may be reviewed periodically to ensure that the network is being used properly.
3. Computers may not be used to download any software, games, or music without prior permission from a teacher.

4. Students may not access web sites that contain material that is obscene or promotes immoral acts. If a user accidentally accesses this type of information, he or she should immediately notify a teacher.
5. Students may not access social networking sites.
6. Students may use email only for academic purposes.
7. Use of the Internet by the students is intended to be teacher directed. Students may only access the Internet with a teacher's permission and when there is a teacher directing their activity.
8. Inappropriate use of the computers, network, or Internet will result in loss of computer privileges and/or appropriate disciplinary action. If a user vandalizes computer equipment, replacement may (as directed by the administrator) be the responsibility of the student and his/her family.

## **LAMS CA Laptop Care and Responsibility Policy**

***LAMS CA students are expected to care for their laptop and bring it to school fully charged with them everyday.*** Please follow the guidelines below when using your LAMS laptop:

1. Use care when transporting laptop. Carry laptop in an appropriate and safe laptop bag or backpack with padded laptop sleeve.
2. Be careful not to spill liquids or food on laptop and do not place laptop in a bag that has food or drink that may leak on the laptop.
3. Do not put the laptop in a position where there is any pressure on the laptop; for example: anything on top; in a backpack or case of any kind where the laptop is squeezed; any situation where the laptop is under any pressure.
4. Open and close the laptop carefully. Do not open the screen past the natural pivot stop point or slam the laptop closed.
5. Never put pressure on the screen with thumbs, fingers or any object. Do not hold the laptop by the screen or screen frame.
6. Never apply stickers, markers or anything to any part of the laptop. Return the laptop in the condition that you received it.
7. Laptops and laptop accessories that become damaged, unusable, or lost will be replaced by the student/family if deemed that the cause of the damage/loss was due to negligence of the student/family.

## **Digital Citizenship Policy**

1. Use digital devices, networks, and software in school for educational purposes and activities only

2. Keep personal information (including home/mobile phone number, mailing address, and user password) and that of others private
3. Show respect for yourself and others when using technology including social media
4. Give acknowledgement to others for their ideas and work
5. Report inappropriate use of technology immediately
6. Your parents/guardians may instruct you if there is additional material that they feel would be inappropriate for you to access. LAMS expects you to follow your parent/guardian's wishes in this matter

## **Locker Guidelines**

1. Please remember that the lockers are LAMS property and should be treated with respect. DO NOT WRITE ON THE INSIDE OR OUTSIDE OF ANY LOCKERS
2. Students may not access another student's locker or property without permission
3. Lockers and their contents are subject to being checked by faculty at any time.
4. Students should keep bathrooms, hallways, and lockers as neat as possible.
5. Backpacks must be stored in your locker for the day.
6. Student names posted on the outside of their lockers should be kept visible at all times. Magnets should not cover names on lockers.

# Grading and Evaluation

## Assessments

Assessments at LAMS CA are used to ensure students understand concepts and standards presented in a course. It allows teachers to adjust and ensure students are learning. This means LAMS CA facilitators will provide consistent, quality, timely feedback on homework and assessments. A variety of assessments will be used throughout the year in both online and in-person courses.

## Grade Reports

### Online Edgenuity Courses

LAMS CA offers online courses through Edgenuity. Edgenuity's learning management system collects and organizes student data and generates a variety of reports available for students and parents. Progress reports for online coursework can be emailed to parents on a weekly, biweekly, or monthly basis based on parent preferences. Students will receive an official LAMS CA report card each semester as part of their student transcript. There is also access to an Edgenuity Family Portal that will allow parents to see student progress in real-time.

### LAMS CA Courses

LAMS CA offers in-person courses and electives taught by LAMS teachers and adjunct facilitators. LAMS CA facilitators will review individual grading procedures and provide a course syllabus that outlines course requirements at the beginning of each semester. Facilitators will provide mid-term progress reports to parents after the first 9 weeks of the semester. Final semester grades will be reported on the student's official transcript.

## Grading Scale

All LAMS CA courses are graded using the standard high school grading scale:

Letter Grade	Percentage	GPA
A	90-100	4.0
B	80-89	3.0
C	70-79	2.0
D	60-69	1.0
F	0-59	0.0

## **Graduation Requirements**

To receive a diploma from LAMS Collaborative Academy students must earn 24 credits and meet the following graduation requirements:

- 4 Credits of English
- 3 Credits of Math
- 3 Credits of Science
- 3 Credits of Social Studies
- 3 Credits of Bible
- 2 Credits of Arts/Humanities
- 1 Credit of Physical Education/Health
- 5 Credits of Electives

One credit is received for 120 hours worth of coursework instruction.

Students must receive a 70% or higher average in the course to receive full credit for the course. Students earning a 60-69% in their course will receive partial credit for the course. Students receiving below 60% will earn a failing grade and receive no credit for the course.

Students have the option to take any Keystone Exams for entrance into college. Students also have the option to be exempt from any Keystone Exam.

Students who finish the above credits early as well as complete all graduation requirements as provided by the LAMS Director, may graduate from LAMS CA and have the option of graduating with the current graduating class.

## **Late Work Policy**

Submitting work on time is very important. Students should submit all assignments by the due date given. Work submitted after the due may result in a reduction in the grade received based on the discretion and grading policy of the facilitator. Facilitators may choose not to accept late submissions after a given amount of time, but may also extend the due dates for students who have extenuating circumstances. Students receive one "LATE WORK PASS" per semester...because we all make a mistake or forget sometimes!

# LAMS CA Programs

## Community Learning Experiences

### Field Trips

Numerous field trips are planned at LAMS to enhance the educational opportunities offered and to extend instruction beyond the classroom.

Parents may serve as drivers or chaperones on these occasions as arranged by faculty. When chaperoning students on class trips, parents are asked to refrain from bringing your other children with you. This will allow focus to be solely on your responsibility as a chaperone and/or driver. Parents who wish to chaperone must obtain the required clearances prior to attending the trip. Instructions for obtaining clearances are available upon request in the LAMS main office.

Students are expected to follow the LAMS CA Student Conduct Policy while participating in any field trip experiences.

### Job Shadowing:

The goal of service learning at LAMS CA is to provide students with the opportunity to explore many different career possibilities as well as explore what is required from an employee throughout the work day.

Students will work closely with the LAMS CA Director to choose job shadowing opportunities that will most benefit their learning. Each 9th and 10th grader will be required to complete one job shadowing experience per semester along with the required reflection assignment. Students will be fully supported and guided through their job shadowing experiences.

Students are expected to follow the LAMS CA Student Conduct Policy while participating in any on-campus or off-campus job shadowing experiences.

### Service Learning:

The goal of service learning at LAMS CA is to combine a student's personal learning goals and service to the community in a way that can enhance both community and student growth.

One core value of LAMS is "Serving is our Strength". God gives each person varied gifts of time, talent, and treasure. Volunteering to share these gifts is necessary for the life and strength of this community.

Students will serve with our community partners as well as other community organizations as needs arise. In 9th and 10th grade, two off-campus service learning experiences are required

per semester along with the required reflection assignment. Students will be fully supported and guided through their service learning experience.

Students are expected to follow the LAMS CA Student Conduct Policy while participating in any on-campus or off-campus service learning experiences.

### **Dual Enrollment:**

Dual enrollment, by definition, is when a student is enrolled in both high school and college at the same time and is earning credits to meet requirements for both high school and college. It is a great way for high school students to explore college options (before making a commitment) as well as getting a jump on their college career while under the guidance of their high school teachers/directors.

***LAMS CA currently offers two dual enrollment opportunities to juniors and seniors who attend LAMS CA. This opportunity is included in the LAMS CA tuition fee at no extra charge.***

#### **Option 1: Lancaster Bible College JUMPSTART Program**

- Students may take up to 12 college credits before they graduate from high school (one course each semester for their junior and senior years).
- LAMS CA pays for course fees.
- \$500 scholarships awarded to students to use in further study at LBC for each semester they are enrolled in the Jump Start program (up to \$2000 renewable yearly)
- Students take in-person courses on the campus of LBC and have access to LBC resources (no online courses).
- Students must submit PSAT/ACT test scores.

#### **Option 2: Harrisburg Area Community College Dual Enrollment Program**

- Students may take approved in-person courses at the Lancaster or Lebanon campus or online courses at their high school campus.
- LAMS CA pays course costs.
- Students can take courses in their field of interest...not just general education requirements.
- Students have access to all HACC resources.
- Students must submit PSAT/ACT test scores and are required to take a placement exam.

#### **Lancaster County Career and Technical Center Enrollment Opportunities:**

Students attending LAMS CA have the opportunity to enroll in LCCTC while in 11th and 12th grade. Students can choose from many available paths of study. To explore options check out [www.lancasterctc.edu](http://www.lancasterctc.edu). LAMS CA students will be guided through the entire process of enrolling.

# Extracurriculars

## Extra-Curricular Eligibility

Students need a variety of experiences to help them discover and develop their emerging interests, talents, and aptitudes. Extra-curricular programs can enhance a student's academic, social, emotional, physical and spiritual development. These programs, however, are a privilege and come with some responsibility.

Extracurricular activities include, but are not limited to, Academic Enrichment (AEP), Bible Quizzing, Student Council, Theater Class Practices, Band, Sports, and Choir.

### Academic Eligibility

Students who maintain a 75% or higher in all classes are eligible for full participation. Students dropping below 75% in any class for a third week in a given quarter will have modified eligibility until the grade has improved to a 75% or higher. If it is in the best interest of an academically struggling student the Middle School Coordinator may place the student on the ineligibility list sooner.

### Behavior Eligibility

Students who maintain appropriate behavior in classes and during after school events are eligible for full participation. Students who serve an afterschool Disciplinary Detention or Suspension will not be eligible for extracurricular activities for a minimum of one week which is at the discretion of the Administrator. For athletes this includes playing in games, practices, or traveling with the team during the duration set forth by the Administrator.

## Sporting Events Guidelines for Students Staying After School

All players must be supervised by a coach. Other students staying after school must be supervised by a parent. If a parent is unable to be here after school, students must go home and return later with their parents. *Exception: if prior written arrangements by a parent have been made with a teacher or another parent, a student may stay after school. Last minute arrangements will not be approved*

Children must remain with parents in the gym during games unless a parent is supervising them elsewhere. Some areas of the building will be off-limits to students and may be locked. The game manager will be overseeing and enforcing guidelines during the games.

To meet the goals of the above stated philosophy:

1. Team members at games will participate during games by playing, watching, or meeting as a team. The amount of playing or participating time each athlete receives is up to the discretion of the coach.

2. Christ-like behavior, good sportsmanship, and academic achievement are all requirements for team membership and activities. Violation of any of these areas may result in a sports suspension. (See Eligibility above)
3. Early dismissal for extra-curricular activities will be at the discretion of the teacher whose class time will be missed. A student will most likely not be excused from a class that he/she is failing.
4. If a student misses the first three practices of an activity season due to any reason, he or she may be ineligible to participate in that particular sports season. If this occurs, approval to participate will need to be given by the Athletic Director with possible input by coach.
5. Students shall be in school by 11:30 on the day of a game in order to participate, unless prior arrangements were made with the office or Athletic Director.
6. Students will receive an excused missed practice for health appointments, conflict with a sports practice, an unexpected emergency, a conflicting event, athletic endeavors, or sickness. Students who leave school early should notify the Athletic Director. Students *must* have a signed note from a parent if they will not be able to attend a practice. This note should be given to the Athletic Director. If there is an unexpected reason, the parent should call to let the athletic director know that his or her son/daughter will not be able to attend. If the absence is excused, the student will still be able to play in the next game. If the absence is unexcused, or the parent failed to contact the Athletic Director the student's participation may be limited in the next game.
7. The Phys. Ed. uniform must be worn during sports practices. Official game jerseys and sport shorts must be worn to participate in games. Students are strongly encouraged to remember their game uniform on days that contests are scheduled.

### **Sports Opportunities:**

Students attending LAMS CA have the opportunity to join one of the LAMS CA sports teams or to join a Warwick School District sports team. Currently, LAMS CA offers the opportunity to participate in PIAA Bowling as well as NASP Archery. Students desiring to join a Warwick sports team will need to adhere to all requirements set by LAMS CA as well as by the Warwick School District. LAMS CA students are not guaranteed a place on the team, but are very welcome to try out for a Warwick sport in the same manner as students who attend Warwick School District. Additional sports opportunities are offered on an individual basis based on interests of the student body.

## School Counseling Program

"Caring for God's people as a shepherd does his sheep, leading and teaching them in the ways of God." - Ephesians 4:11-12

Philosophy: Because there is no area of life in which God has not spoken (Ephesians 6:10-17), the LAMS school counseling department is dedicated to the modeling, encouraging and equipping of students and staff in their development of Christ-likeness and their discovery of God's will for purposeful Christian living (II Timothy 2:15).

Mission: In light of the current culture students are exposed to, the LAMS school counseling program is dedicated to helping students apply Biblical principles and develop life skills to resolve the issues they may bring to school each day (Proverbs 4). Individual and classroom counseling is based on addressing needs identified through the referral process. Individual and classroom counseling is applied using a solution-focused approach that gives the students the responsibility for the choices they make, and applies Biblical truths to guide the students in making wise choices for their future (Proverbs 2).

Guidance Program Services Counseling -Individual counseling is available to all students for any purpose; however, parent consent is required for ongoing counseling for any student.

Character Curriculum -Classroom guidance lessons are designed and presented to each grade level classroom. These lessons center on biblically based character traits such as respect, responsibility, honesty, etc.

Group Guidance -Through small, informal group meetings, the academic, personal and social lives of the students are discussed. Parent consent is required for student participation.

Orientation/Transition - Information and guidance is available for 8th graders transitioning to high school. This includes course selection, school information and newsletter information for parents. This also includes new 9th graders entering LAMS CA.

### Counselor Referral Process

The School Counselor functions as a coordinator to bring students, parents, and teachers together to discuss problems facing students and to plan solutions to resolve these issues. Students can be referred to the counselor via three paths:

1. Teacher/Administrator referral through the SST process
2. Parent referral via email, phone or conference with the counselor
3. Student self-referral

*The School Counselor is available to all students during the school year to assist them with academic planning and personal/social concerns. Students who wish to make an appointment with the counselor should fill out the self-referral form found in each classroom.*

#### 4. Emergencies

*A student may come to the Counseling Office in emergency situations with written permission from their teacher.*

It is a sign of STRENGTH rather than weakness (Daniel 6) for a person to recognize a problem and to seek help to resolve it. Christian counseling services through the school are primarily short-term, temporary services aimed at the more effective education and socialization of students within the school community. The counselor may need to refer students to outside agencies if long-term therapeutic counseling is needed.

# Whole-School LAMS Documents

## Bus Guidelines

The bus drivers at LAMS have a great responsibility to you and your children. Safety of students is a key factor. We need the cooperation of every student riding the bus so that the driver can be aware and alert as to what is happening on the road. No student can be permitted to conduct himself, or herself, in such a manner that could endanger his/her own safety or that of others. If you have any questions or concerns at any time, please feel free to call the administrator.

## Bus Rules

In order to provide a safe trip back and forth to school each day, the following rules will need to be implemented so that students and parents know what is expected.

1. Follow directions of drivers. They are in charge of the bus.
2. Sit in your seat at all times.
3. Keep hands, feet, and objects to yourself and inside the bus.
4. No loud talking, teasing, pushing, or shoving.
5. Water bottles should be kept in backpacks to keep them from rolling under the seats.
6. Radios, tape recorders, and handheld or electronic games shall *not* be brought on the bus. Any objects brought on the bus to pass time **MUST** be kept on the seat with the student and may **NOT** be shared.
7. Keep bus clean and in good condition.
8. The emergency door and exit controls may be used only during supervised drills or actual emergencies.

Bus Consequences if rules are not obeyed:

1. Verbal warning from bus driver.
2. Driver detains student on the bus to discuss problems.
3. Pink slip.
4. 2nd pink slip.
5. 3rd pink slip - suspension of bus privileges and see administrator.
6. Repairs for damage to a bus will be paid by the responsible person(s).

## **LAMS Philosophy and Purpose of Discipline**

The Bible is very clear that children are to be taught to be obedient and respectful. To accomplish this requires the close cooperation of parents in supporting and reinforcing the disciplinary guidelines and actions of the classroom teacher and school administrator. It is imperative that the child sees the parent and school side-by-side in their insistence of obedience and respect.

The purpose of the discipline policy is:

1. To assist students in developing a lifestyle that is pleasing unto the Lord.
2. To apply Biblical principles in handling daily problems.
3. To provide a consistent pattern of expectation to which students can respond positively.
4. To encourage students to have a positive response to authority systems so that they will be better prepared to yield their will to God's will.
5. To protect and build respect for the personal property rights of fellow students and adults.
6. To encourage students to accept responsibility for their words and actions.
7. To encourage complete honesty in all matters.

## **LAMS Disciplinary Procedures**

Minor infractions are dealt with by the following discipline procedures:

1. The teacher works individually with the student and uses appropriate disciplinary measures within their classroom.
2. If further action is necessary administration may need to be involved.
3. Parent is notified of the problem through a note, email, or phone call.
4. Parent is expected to partner with the school and address the problem at home.

Disciplinary Detentions are given for major or repetitive infractions of school rules. If a student has a detention, the parent and child meet with the administrator to discuss the reasons behind the detention. Detentions are usually served from 2:45-3:30 p.m. with one parent overseeing the detention. Repetitive detentions by the same student could result in longer detention time.

The following is a partial list of offenses for which detentions may be given:

- Disrespect for authority, as evidenced by talking back, willful disobedience, disturbing class

- Disrespect for school property: damaging materials, equipment or building
- Fighting/bullying/reckless behavior
- Cheating/lying
- Stealing
- Vulgarity or profanity
- Messing with other student's property, lockers, etc.
- Three Stop & Thinks (Middle School) or other major infraction that may constitute a disciplinary detention

Disciplinary Probation: Students may be placed on an 8 week disciplinary probation at the time of receiving the third detention. While on disciplinary probation, students may not participate in any extra-curricular or athletic activities. Student behavior will be evaluated bi-weekly. A student may be suspended if violations continue. At the end of the eight week probationary period, the teachers and the school administrator will make a decision to do one of the following:

1. Extend the probation period 4 weeks.
2. Remove the student from probationary status and reinstate to normal status.
3. Ask the parents to remove the child from our school.

This decision will be based upon the following criteria:

1. Attitude and behavior of the student during the probationary period.
2. Cooperation and attitude of the parents in working with the school staff in regard to their child's behavior.

If a student continues to make poor choices, suspension or expulsion may occur sooner. A great deal of care is exercised in these decisions. LAMS works from a redemptive model in these matters. However, the impact of a student's actions on his/her classmates must be weighed against the individual needs of the offending student. Important in this process are both the seriousness of the offense and attitude of the student and/or parent. Final decisions are at the discretion of the administrator, teachers and Board of Trustees.

# **LAMS Disclosure of Information Policy**

## **Item I –The Family Educational Rights and Privacy Act (FERPA)**

FERPA gives parents certain rights with respect to their children's Administrative, permanent education records located in the main office. Parents have the right to inspect and review the student's Administrative education records maintained by the school.

## **Item II – Definition of Legitimate Educational Interest**

Professional personnel providing instruction to the student, individuals providing support services such as nurses, counselors, administrators, etc. and persons directly charged with the health and safety of the child when he/she is in attendance at school.

## **Item III Release of Information – Student Records Disclosure**

The school may, without consent of parents or students, release appropriate information in a student's permanent record file, including Administrative and Supplementary Records to:

1. Authorized school personnel.
2. An independent contractor and/or an educational assistant who works directly with the student also has legitimate educational interest (e.g. IU personnel).
3. Officials of other schools in which the student intends to enroll.

## **Item IV – Custody Situations**

Unless a court order specifically denies a parent access to their child's records, that access is permitted under this policy.

The Administrative office must have on file any legal documentation that limits or denies a parent's access to their child, which includes picking up a child from school.

## **Item V –**

In the event of any dispute or problem arising from the implementation of this Policy, the Administrator is ultimately responsible for ensuring compliance with the Policy and making any final decisions surrounding any issues addressed in the Policy.

## Relations and Communications with the LAMS' Body

As believers, relationships and communication within the school community should be characterized by a Christ-like manner and a positive spirit. Psalm 133:1 says "Behold, how good and pleasant it is when brothers dwell together in unity." The Apostle Paul also reminds us of this same theme in Ephesians 4:1-4 where he encourages us to "... maintain the unity of the Spirit in the bond of peace." With that in mind, we want to remember our commitment to partnership (Ecclesiastes 4:12), viewing the faculty and staff as a part of the partnership, with the goal of working harmoniously together to maintain unity in the school program as well as maintaining a healthy relationship.

According to Matthew 18, offenses should be confronted with the goal of peaceful resolution.

Differences that arise should be handled as follows:

1. Faculty and patrons

At this level, if an arbitrator is necessary (Matt. 18:16 " But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses."), it should be the area coordinator that the faculty member works under OR the Administrator

2. Staff and patrons

At this level, if an arbitrator is necessary (Matt. 18:16), it should be the Administrator

3. Administration and patrons

At this level, if an arbitrator is necessary (Matt. 18:16), it should be the school board chair

One of our core values states that *Peacemaking is our Practice (Micah 6:8)*, thus all parties involved should initiate the peacemaking efforts. As stated above scripture encourages us to "...maintain the unity of the Spirit in the bond of peace." Should the above process not yield a solution, further counsel will be sought from the LAMS Pastoral Advisory Committee.

## STATEMENT OF FAITH: MARRIAGE AND HUMAN SEXUALITY

**Preamble** We believe that all matters of faith and conduct must be evaluated on the basis of God's word; the Bible, which is our infallible guide (2 Timothy 3:16–17). Since the Bible does speak to the nature of human beings and their sexuality, it is imperative that we correctly understand and articulate what the Bible teaches on these matters. We are committed to the home and family as set forth in the Bible. We believe God has ordained and created marriage to exist between one man and one woman, with absolute marital fidelity. We believe that every person must be afforded compassion, love, kindness, respect and dignity. (Mark 12:28-31; Luke 6:31.) Therefore, in order to accomplish our religious mission, goals and purpose, all **Lititz Area Mennonite School patrons, employees, and volunteers** must affirm and adhere to the doctrinal and religious absolute statement on marriage and human sexuality described below to qualify for involvement with the school.

**Religious Beliefs** Based on God's word; the Bible, we believe:

**Marriage Lititz Area Mennonite School** defines marriage as the permanent until separated by death, exclusive, comprehensive, and conjugal "one flesh" union of one genetic man and one genetic woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. (Genesis 1:27-28, Genesis 2:18- 24, Matthew 19:4-9, Mark 10:5- 9, Ephesians 5:31-33)

**Sexual Immorality Lititz Area Mennonite School** believes that sexual intimacy outside of marriage is prohibited as sinful. Consequently, **Lititz Area Mennonite School patrons, employees, and volunteers** must resist and refrain from any form of sexual intimacy outside of marriage. Any and all extra- marital sexual attractions should be examined honestly before God through His word and all persons (whether married or single) should commit to pursuing a thought life that turns towards Christ and away from any and all forms of lust. (Exodus 20:14, Leviticus 18:7-23, Leviticus 20:10-21, Deuteronomy 5:18, Matthew 15:19, Matthew 5:27-28, Romans 1:26-27, 1 Corinthians 6:9-13, 1 Thessalonians 4:3, Hebrews 13:4, Galatians 5:19, Ephesians 4:17-19, Colossians 3:5).

**Gender Identity Lititz Area Mennonite School** believes that God created mankind in His image and that both male (man) and female (woman) reflect that divine image. Lititz Area Mennonite School believes that men and women are created to be sexually distinct from each other, but with equal personal dignity. Consequently, **Lititz Area Mennonite School patrons, employees, and volunteers** must affirm the biological sex *into which they were born* and

refrain from any and all attempts to physically alter or disagree with their predominant biological sex, including but not limited to elective sex-reassignment, transvestite, transgender, or nonbinary “genderqueer” acts or conduct. (Genesis 1:26-28, Romans 1:26-32, 1 Corinthians 6:9-11).

**Sexual Orientation Lititz Area Mennonite School** believes that God created and ordered human sexuality to the permanent, exclusive, comprehensive, and conjugal “one flesh” union of man and woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. Consequently, **Lititz Area Mennonite School patrons, employees, and volunteers** must affirm the sexual complementarity of man and woman and resist any and all same-sex sexual attractions and refrain from any and all same sex sexual acts or conduct, which are intrinsically disordered. (Genesis 1:27, Genesis 2:24, Matthew 19:4-6, Mark 10:5-9, Romans 1:26-27, 1 Corinthians 6:9- 11, Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2)

**Sexual Redemption Lititz Area Mennonite School** believes that all have sinned and fall short of the glory of God and should seek redemption through confession, repentance, baptism, and faith in Jesus Christ. We believe that God offers full redemption and restoration to all who confess and forsake their sin, seeking his mercy and forgiveness through Jesus Christ (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11). Therefore, when, by God’s grace, repentance is evidenced, **Lititz Area Mennonite School patrons, employees, and volunteers** must welcome into full status all who are committed to resisting sexual temptation (whether same-sex or opposite-sex), refraining from sexual immorality (either same-sex or opposite-sex), and conforming their behavior to **Lititz Area Mennonite School’s** Statement of Faith: Marriage and Human Sexuality (Matthew 11:28- 30, Romans 3:23, Ephesians 2:1-10, I Corinthians 10:13, Hebrews 2:17-18, Hebrews 4:14-16, I John 1:9).

**Celibacy Lititz Area Mennonite School** believes that God’s word; the Bible grants two life-enhancing options for human sexual behavior: (1) the conjugal “one flesh” marital union of one man and one woman, and (2) celibacy. Either is a gift from God, given as He wills for His glory and the good of those who receive and rejoice in His gift to them. Celibacy and faithful singleness is to be celebrated and affirmed within the **Lititz Area Mennonite School**. (Genesis 1:27-28; 2:18, 21-24; Matthew 19:4-6; Mark 10:5-8; Hebrews 13:4; 1 Corinthians 7:1-8; Matthew 19:12; 1 Corinthians 12:12-13; Romans 12:10; 1 Timothy 5:1-2).

#### **God’s Word; the Bible Additional References for:**

**Marriage and Human Sexuality** : Genesis 1:26-28 Genesis 2:18-24 Genesis 19:5-10 Exodus 20:14 Leviticus 18:7-23 Leviticus 20:10-21 Deuteronomy 5:18 Judges 19:22-24 Matthew 5:27-28 Matthew 15:19 Matthew 19:4-9 Mark 10:5-9 Romans 1:26-27 1 Corinthians 6:9-13 1 Corinthians 5:11 Galatians 5:19 Ephesians 4:17-19 Ephesians 5:25-27 Ephesians 5:31 7 Colossians 3:5 1 Thessalonians 4:3 Hebrews 13:4 1 Timothy 1:8-10 Jude 1:7 Revelation 19:7-9 Revelation 21:2

**Pastoral Care:** Matthew 11:28-30 Romans 3:23 Ephesians 2:1-10 1 Corinthians 10:13  
Hebrews 2:17-18 Hebrews 4:14-16

**Application:** All of our patrons, employees, and volunteers *must affirm and adhere* to this doctrinal and religious absolute statement on marriage and human sexuality to qualify for involvement with the **Lititz Area Mennonite School**. This is necessary to accomplish our religious mission, goals and purpose. Behavior or counter-witnessing that does otherwise will impede and burden our integrity and religious mission. We believe that God's grace can wipe clean the slate of guilt and sin, though the consequences are still incurred.

**Authority** The Bible is the inspired and infallible Word of God, acting as the source of authority over morality, our beliefs, Christian lifestyle and conduct. **The Lititz Area Mennonite School Pastoral Advisory Committee** is charged with the ministerial responsibility of Biblical interpretation and promulgating religious policy. **The Lititz Area Mennonite School Board in consultation with the LAMS Pastoral Advisory Committee** will determine life application as well as final matters relating to church theology, philosophy, Christian practice, faith, divine truth, morality, and theological and doctrinal resolutions. Revised 2/19/19

## Tuition

Monthly bills are due by **the 10th of each month August through June**. A late fee of \$5 is assessed after the last day of the month that payment is due. Several monthly payments may be sent together as an advance payment.

The capital fee assists in supporting the cost of capital expenses rather than drawing funds from LAMS annual operating budget. It allows capital costs to extend over a number of years rather than impact unfairly on a single year's budget.

Patrons may choose to use the Electronic Funds Transfer (EFT) option arranged through the Finance Manager or use the coupon booklet.

## Fundraising

As a patron run school each of us is a member-owner of LAMS. Our desire has always been to hold the cost of tuition as low as possible. Tuition only covers about 63% of the operating costs for our annual school budget. However, we've wanted to avoid having a series of small, ongoing fundraisers throughout the school year. So we've designed two major fundraisers to meet the school's operating expenses not covered by tuition. Those fundraisers are the **Trash-A-Thon**, held in October, and the **Annual Auction**, held the first weekend of June. As members of LAMS each of us is responsible to aid in raising the additional funds needed to operate our school. It is an excellent way to fellowship with others and to feel a part of the LAMS community.

Between these two fundraisers, LAMS typically raises \$240,000 to help hold down the cost of tuition. Pretty impressive! It's because folks like you come alongside your fellow patrons and work together. Income from these events lower everyone's tuition costs substantially; without them each family would need to pay between \$1,000 and \$1,500 additional tuition per student.

## 2022-2023 Course Offerings

*Courses are offered in person through LAMS CA and in partnership with iLumenEd Academy*

### English Language Arts

ELA -Writing, Grammar, Literature 9  
 ELA -Writing, Grammar, Literature 10  
 ELA -Writing, Grammar, Literature 11  
 ELA -Writing, Grammar, Literature 12

### Math

Algebra 1  
 Algebra 2/Trigonometry  
 Geometry  
 Consumer Math (grade 11 or 12 only)  
 Pre-Calculus (grade 11 or 12 only)

### Social Studies

Cultural Geography  
 World History  
 US History  
 US Government/Economics

### Science

Physical Science  
 Biology  
 Chemistry  
 Physics (grade 11 or 12 only)  
 Anatomy & Physiology (grade 11 or 12 only)

### Physical Education and Health

High School Physical Education  
 Health and Fitness I  
 Drivers Education

### Bible

Intro to Bible Study and Apologetics  
 The Gospels and Acts  
 Romans-Revelation  
 Finding Christ in the Old Testament

### Art and Humanities

Spanish  
 Art Studio  
 Theater  
 Photography  
 Ceramics  
 Choreography  
 Voice  
 Worship Arts  
 Graphic Design

### Electives

Intro to Business  
 Woodshop  
 Journalism  
 Culinary Arts  
 LAMS CA News Network  
 (Collaborative Project)  
 LAMS CA STEM (Collaborative  
 Project)